

Updated – January 2024

AUSTRALIAN CURRICULUM, ASSESSMENT AND REPORTING AUTHORITY





The messaging and resources in this kit are intended to be used on an as-needed basis.

TAAs should feel free to pick and choose which communications they provide their schools.



Information on the following slides is general information that TAAs may wish to share, through newsletters and other channels, with schools.

Suggested letter to principals from TAAs

Dear Principal

Students in Years 3, 5, 7 and 9 will take part in the 2024 National Assessment Program – Literacy and Numeracy (NAPLAN) from Wednesday 13 March to Monday 25 March 2024.

This will be the second year that NAPLAN takes place in March, and while we know Term 1 is a busy time for schools, you will have set up processes and procedures to implement the earlier NAPLAN test window.

Your support and participation in the practice test will also assist final preparations before the NAPLAN assessment. As of the beginning for Term 4 2023, schools and students have had the opportunity to participate in practice testing in the training environment, which will remain accessible until the test window begins. Practice testing is an opportunity for students to familiarise themselves with the types of questions in NAPLAN, and the online test design; staff to familiarise themselves with the online platform and logistics involved in managing an online assessment; and schools to verify that their technical infrastructure can support online testing and assess the effectiveness of their preparation ahead of the NAPLAN test window.

Students can also access the public demonstration site at any time for familiarisation purposes.

Contingencies will be in place in 2024 to support schools who are affected by a major disruption, such as a natural disaster. In general, NAPLAN should be undertaken by all eligible students who are present at school on the day. Schools should discuss their testing schedule with their Test Administration Authority (TAA) if writing tests are required to be scheduled after day 1 (for Year 3) or day 2 (for Years 5, 7 and 9), or if they do not anticipate being able to complete testing during the testing window.

The resources in these slides have been prepared for you to use in your newsletter or website publications and correspondence to families about NAPLAN.

Resources

Resources have been created to support school communications with parents of students undertaking NAPLAN in 2024. FAQs are on the 'Resources' page for NAPLAN.

Suggestions to get started:

- visit <u>'Resources'</u> page on the <u>NAP website</u>
- print infographics and posters to display in high-traffic zones
- post on social media accounts
- publish a news article in your school's newsletter
- share <u>NAPLAN</u> student and school staff privacy notices

NAPLAN test window

- The NAPLAN test window is 9 days, from Wednesday 13 March to Monday 25 March 2024.
- All students will complete writing on day 1 and 2. The
 other domains are to be scheduled after the writing
 tests in the following sequence: reading, followed by
 conventions of language, followed by numeracy.
- Tests must be scheduled as soon as possible within the test window, prioritising scheduling in week 1 over week 2 and the morning over the afternoon.
- For advice on scheduling, schools should refer to the <u>NAPLAN national protocols for test administration</u> and consult with their state/territory test administration authority (TAA) as required.

Practice testing in the training environment

- For the 2024 test event, practice tests are available in the training environment as of the beginning of Term 4 2023 and will remain accessible at any time up until the test window begins.
- Practice testing is an opportunity for:
 - o students to familiarise themselves with the types of questions in NAPLAN, and the online test design
 - o staff to familiarise themselves with the online platform and logistics involved in managing online assessment
 - o schools to verify that their technical infrastructure (devices, bandwidth, local networks) can support online testing and to assess the effectiveness of their preparation ahead of the NAPLAN test window.
- Schools will be able to access a number of practice tests including an omnibus test of conventions of language, numeracy and reading questions; a narrative and a persuasive writing test. Schools can choose which tests they would like to use for familiarisation purposes.
- Practice tests are not marked and therefore results are not available. Only dummy data (e.g. student names) will be used in the training environment. This data will be loaded into the system by ESA.
- Schools will use a generic grid card and generic school pin to access the training environment.
- From mid-January 2024, schools will need to use the 2024 locked down browsers to access the practice tests.

Test integrity and devices

- Schools need to ensure they have sufficient bandwidth, wireless connectivity, devices available and locked down browsers installed for their students to complete the NAPLAN online test during the test window.
- The <u>Assessment Platform</u> website provides information about general technical requirements and student device requirements for NAPLAN online.
- To ensure test security and to prevent student access to the internet and spell-check applications during NAPLAN online, a <u>locked down browser</u> will need to be installed on each student's device prior to the tests.
- The locked down browser application is developed specifically for each device type, and is updated every year. It is important that the latest available locked down browser application and the latest operating system from the manufacturer are installed on devices.

Android devices

ACARA does not recommend the use of Android devices.



Windows, Mac, iPad devices - Updated version of the locked down browser for 2024

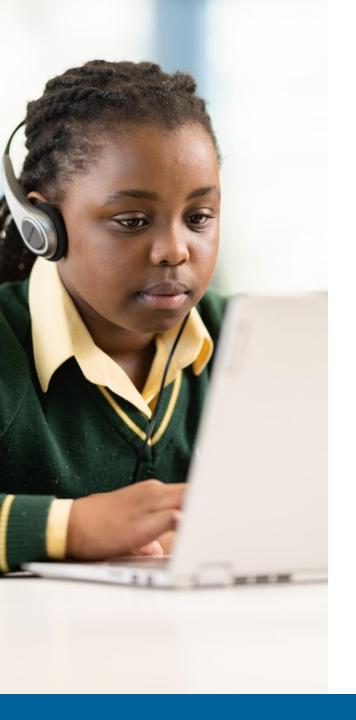
- The updated browser is available for schools and jurisdictions to download on the <u>Assessform</u> website.
- It must be installed on all Windows, Mac and iPad devices being used for NAPLAN 2024.
- It can also be used for Low No Bandwidth (LNB) schools (recommended for Windows and Mac only).
- ACARA does not recommend the use of iPad devices in LNB schools.
- Schools can confirm that they have installed the correct version of the LDB on their devices by checking for a green icon with the text 'NAP 2024': NAP

Chromebook – New locked down browser for 2024

- A new NAP locked down browser (LDB) is available for Chromebook devices for NAPLAN 2024.
- The new browser is available for schools and jurisdictions to download on the <u>Assessform</u> website.
- It must be installed on all Chromebook devices being used for NAPLAN 2024.
- Previous Chromebook apps used in NAPLAN 2022–23 must be uninstalled.
- Schools can confirm that they have installed the correct version of the LDB on their devices by checking for a green icon with the text 'NAP 2024': NAP

Touchscreens are not supported on Windows and Chromebook devices

- Chromebook and Windows touchscreen functionality is not supported as outlined in the Device Issues – Advice for Schools available on the <u>Assessment Platform</u> website.
- Answers selected on a Windows or Chromebook touchscreen may not be recorded so they may show as unanswered on the summary screen or when reviewed by students.
- An external keyboard and mouse (or touchpad) must be used instead of touchscreens.
- See the Windows <u>Locked Down Browser</u> guide for instructions to disable the use of touchscreens on Windows devices.



Writing window

• As per NAPLAN 2023, **writing for all year levels** must commence on the first day of the test window. This timeline will continue for future years.

Conventions of language change

 As per NAPLAN 2023, the conventions of language test will start with spelling and finish with grammar and punctuation. The spelling section starts with audio dictation questions.

Audio-dictated questions

- As per NAPLAN 2023, more than one voice artist is used to dictate audio questions.
 Platform Readiness Test, practice tests and the public demonstration site also include the voices of more than one person so students can familiarise themselves with the format of the assessments ahead of the main event.
- Teachers should make students aware prior to testing that they should expect to hear more than one voice.

Alternative curriculum schools

- Schools with an alternative curriculum recognised by the relevant state/territory authority, and in which digital technologies or tools are not introduced until Year 5 or above, may be permitted to undertake the NAPLAN tests in an alternative format (paper) in 2024.
- Permission to use alternative format (paper) tests must be approved by the relevant TAA.
- This does not alter existing arrangements made between a school and its TAA.
- This is not relevant to NSW schools.

Clashes with Ramadan

- NAPLAN testing dates are established in consultation with state, territory and federal authorities, accommodating different term dates in all states and territories. As Islamic religious celebrations such as Ramadan and Eid are set by the lunar calendar, with the dates changing from year to year they may, at times, fall during NAPLAN.
- ACARA consults with the Islamic Schools Association of Australia to review and update, as required, recommended approaches and the flexibility needed to support Islamic schools and students completing NAPLAN in years when it may overlap with Ramadan and particularly Eid.
- Schools have a 9-day testing window to complete NAPLAN and TAAs can support schools with further advice on flexibility for testing. Schools closed or students absent at the time of testing can, where possible, schedule the tests at another time during the test window.
- If schools are closed or a high volume of students in a year are absent, schools should, where possible, reschedule the tests for another time during the test window. They must contact their local TAA if writing tests need to be scheduled after day 1 (Year 3) or day 2 (Years 5, 7 and 9).
- If schools will not be able to complete all test domains within the testing window, including the days scheduled for catch-up tests, they may, under extenuating circumstances, be able to schedule assessments in the test security period, with the approval of their local TAA.
- In 2024, Ramadan takes place during the NAPLAN testing window. Schools are encouraged to schedule their tests as soon as possible in the testing window. At the beginning of Ramadan, many families and students may be getting into the rhythm of fasting, as well as rising before dawn, and may be more tired than usual. Schools are encouraged to schedule NAPLAN tests first thing in the morning to ensure fasting students' energy levels are at their highest.
- Further information is available on the NAP website at https://nap.edu.au/naplan/for-schools/ramadan-and-naplan.

Schools that have events booked in Term 1

- Term 1 is a busy time for schools. Schools may need to reschedule Term 1 programs to accommodate the test window.
- Schools will continue to have a 9-day testing window in which to accommodate both planned Term 1 activities and NAPLAN testing.



NAPLAN 2024 preparation – preparing/delivering tasks

- Schools will have access to student data in the Assessment Platform on 4 March 2024, and will
 have until 12 March 2024 to complete their preparation and delivery activities ahead of the NAPLAN
 test window commencing on 13 March 2024.
- Schools are strongly encouraged to plan ahead to ensure they can complete their test preparation activities in this timeframe.
- The NAPLAN handbook for principals and NAPLAN coordinators includes information on the
 platform activities to be undertaken in this period, such as managing class groups, adding disability
 adjustment codes (DACs) and printing test session slips.
- For training opportunities or further information, schools should contact the test administration authority (TAA) in their state or territory.



General information for parent and school communities

Information on the following slides is general information that principals may wish to share, through newsletters and other channels, with parents and the general school community.

Newsletter information - NAPLAN general

NAPLAN is a nationwide measure through which parents, teachers, schools, education authorities, governments and the broader community can determine how well young Australians are developing the literacy and numeracy skills that provide the critical foundation for other learning, and for their productive and rewarding participation in the community.

- NAPLAN tests are one aspect of each school's assessment and reporting process. NAPLAN does not replace the extensive, ongoing assessments made by teachers about each student's performance. A child's teacher will have the best insight into the child's educational progress. NAPLAN results do not measure overall school quality.
- NAPLAN questions are directly linked to the Australian Curriculum: English and Mathematics. As such, the best preparation students can do for NAPLAN is to learn what they do in the classroom every day. On its own, NAPLAN is not a test that can be studied for, and students are not expected to do so.
- The assessments allow parents to see how their child is progressing against national standards in literacy and numeracy, and over time. Along with other school assessment reports, NAPLAN supports parents in discussing their child's strengths and areas for improvement with teachers.
- NAPLAN results can assist teachers by providing additional information to support their professional judgement about students' levels of literacy and numeracy attainment and progress.
- NAPLAN can support school improvement by enabling teachers to monitor their students' progress over time against the national measure, to identify strengths and areas to improve in teaching programs, and to set goals in literacy and numeracy.
- Students and parents wishing to familiarise themselves with NAPLAN can visit the <u>public demonstration site</u> on the NAP website. Some past <u>NAPLAN papers</u> are also available.

Newsletter information - NAPLAN general

Students will be sitting NAPLAN between 13 and 25 March 2024.

NAPLAN assesses literacy and numeracy skills that students are already learning at school. On its own, NAPLAN is not a test that can be studied for, and students are not expected to do so.

NAPLAN is just one aspect of a school's assessment and reporting process – it does not replace ongoing assessments made by teachers about student performance; however, students and parents may use individual results to discuss progress with teachers.

Read the <u>NAPLAN information brochure for parents and carers</u>. To see the format of the tests, <u>visit the public demonstration site</u>.

This is the second year NAPLAN will be held in March, having previously taken place in May. This change was made so school systems would have access to results earlier in the school year, so they can be used to inform teaching and learning plans for the remainder of the year.

Why NAPLAN is conducted online

- All schools transitioned to NAPLAN online in 2022, as the online format improves NAPLAN.
- NAPLAN online provides a better assessment and more precise results.
- One of the main benefits of NAPLAN online is that it uses tailored (or adaptive) testing. This means that students receive questions better suited to their abilities, so they can show what they know and can do.
- Online testing also allows us to provide a wide range of accessibility options to support students with disability to access NAPLAN.
- Feedback from students is that they find the online test more engaging.
- For more information about online assessment, visit the 'Understanding online assessment' page of the NAP website.

Newsletter information - NAPLAN accessibility

NAPLAN is for everyone: help for students with disability sitting NAPLAN

NAPLAN is for everyone. The Australian Curriculum, Assessment and Reporting Authority (ACARA) is committed to an inclusive testing process that allows all students to participate in the National Assessment Program. ACARA has released a <u>series of videos</u> where students, parents, carers and teachers talk about the sense of belonging and achievement students get from participating in NAPLAN with their peers.

NAPLAN's disability adjustments enable an equivalent learner experience for students during testing and include, for example, magnification, alternative questions, keyboard accessibility, extra time, rest breaks and tailored testing.

Student Halle shared her gratitude that the NAPLAN adjustments allowed her to have an equivalent experience to her classmates. "NAPLAN online was actually really helpful because I was in the same classroom as all my other ... peers. In some ways, it felt better to be part of the class than to be going up somewhere else."

NAPLAN





is for everyone



This information can help schools, parents, carers and students to together identify reasonable adjustments required for individual students with disability to access NAPLAN. Students, parents and carers can also get hands-on experience with the format and adjustments of the test on the <u>NAPLAN public</u> demonstration site. The <u>Guide for schools to assist students with disability to access NAPLAN</u> provides an overview of the process that teachers, in consultation with parents and carers, follow to assist students with disability.

NAPLAN results can assist teachers by providing additional information to support their professional judgement about students' levels of literacy and to monitor their students' progress over time against the national measure.

Student Shaun encouraged all students to give NAPLAN a go. "If it's your first time doing it, just don't worry about it ... I felt proud of myself for not giving up and just going through it."

ACARA gratefully thanks and acknowledges the students, parents/carers, teachers and schools who shared their experiences, and gave their time and support to the development of the video series. Visit nap.edu.au to watch the videos, or for information on tailored testing, accessibility, disability adjustments, or to view the NAPLAN public demonstration site.

Newsletter information – tailored testing

Key features of a tailored test

- Your child will be doing NAPLAN. NAPLAN is an online test. One of the main features of NAPLAN is that it is a tailored (or adaptive) test.
- This means that students receive questions better suited to their abilities, so they can demonstrate what they know and can do.
- Tailored tests provide more precise results. Trials of the tailored test design show students are more engaged with tests that adapt to their test performance.
- Students should not be concerned if they think that the questions are more difficult than expected or they have previously experienced this may simply mean that they are taking a more challenging but more appropriate pathway. Harder questions receive a greater weighting so there is no disadvantage in scoring.
- This tailored testing approach means that a wider range of student abilities can be tested (compared with the paper approach, where all students answer exactly the same questions).
- This <u>video</u> explains how tailored testing works. Further information about tailored testing is on the <u>NAP website</u>.

Newsletter information – NAPLAN

Test window

NAPLAN tests need to be taken in a specific order.

The NAPLAN test window is 9 days, from Wednesday 13 March 2024 to Monday 25 March 2024.

See the <u>full test timetable</u> or download the <u>NAPLAN test window</u> <u>infographic</u>.

Parent information brochures

Your questions answered on NAPLAN, and what it means for your child.

NAPLAN information brochure for parents and carers

NAPLAN test window

March 2024

Primary Week 1 Week 2 Week 3 WED 13 THURS 14 FRI 15 MON 18 TUE 19 WED 20 THURS 21 FRI 22 MON 25 Day 2 Day 3 Day 4 Day 5 Day 6 Day 7 Day 8 Day 9 40 mins Writing (on pape by all students and must be scheduled for day 1. It is recommended Year 3 writing 45 mins Reading tests be completed by all classe scheduled on day 1, with day 2 only used where there ar technical/logistical limitations Year 5 order and duration as possible within the test window Catch-up tests prioritising scheduling in week 1 over week 2 and the morning ove 42 mins Writing catch-up tests or rescheduling schools should refer to the 'NAPLAN Administration', and consult their authority as required

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NAPLAN test window

March 2024

Secondary

Week 1

Week 2

Week 3

MON 18 - FRI 15

Day 1

Day 2

Day 3

Day 4-8

Day 9

Catch-up tests

Catch-up tests

65 mins Reading

after writing

 Years 7 and 9 writing must be scheduled on day 1, with day 2 only used where there are technical/logistical limitations. Writing takes priority over other testing including rescheduled tests.
 Tests must be scheduled as soon as possible within the test window, prioritising scheduling in week 1 over week 2 and the morning over the afternoon.

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For advice on scheduling, including catch-up tests or rescheduling, schools should refer to the "NAPLAN National Protocols for Test Administration," and consult their state/territory test administration authority as required.

Frequently asked questions - connection to curriculum

How can students be expected to sit NAPLAN earlier in the year if they haven't learnt the content yet?

Items in NAPLAN tests are based primarily on knowledge, understanding and skills gained from the previous years of schooling. There is also a small percentage of additional content from the year of testing and the year following testing, providing these items can be solved logically and are not dependent on new concepts. This is to ensure the range of items in the test allows all students to demonstrate their capability and to show whether they are meeting expectations.

Do NAPLAN questions reflect the Version 8.4 or 9.0 curriculum? When will NAPLAN questions be updated to reflect the Version 9.0 curriculum?

NAPLAN questions assess the Version 8.4 curriculum that is currently taught in schools around the country. States and territories will determine when they implement Version 9.0 of the Australian Curriculum. Implementation commenced in 2023 but the full national implementation will take a number of years.

NAPLAN items must be trialled before they are used in a test. Trialling of new curriculum content will take place when the new Australian Curriculum is widely implemented.

Frequently asked questions – test window

The test window falls when students are still settling into a new school year - how will they be prepared for it?

Parents, teachers and schools can help children keep NAPLAN in perspective and emphasise that NAPLAN tests what children learn in the classroom every day. NAPLAN tests are just one part of their school program, and they should simply do the best they can on the day.

Year 7 students in particular may also be adjusting to the transition from primary to secondary school. NAPLAN tests will continue to follow the same format that Year 7 students are familiar with, except for the addition of calculator-allowed questions. NAPLAN items are based primarily on knowledge, understanding and skills gained from the previous years of schooling. Students, teachers, parents and carers can also use the public demonstration site to familiarise themselves with the types of questions and related functionalities available in the NAPLAN assessment. The <u>public demonstration site</u> is available at any time.

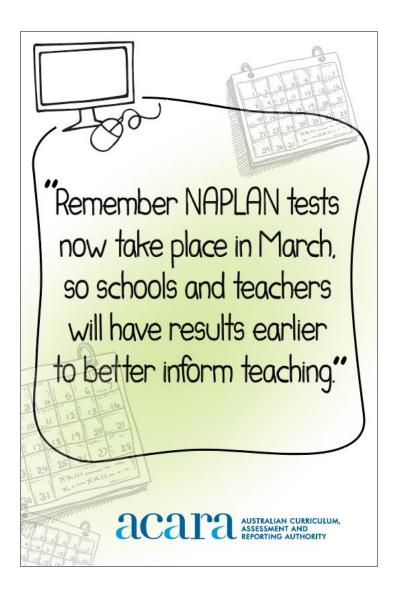
With the earlier test window, what opportunities will schools and students have for familiarisation with the test?

Students, teachers, parents and carers can use the public demonstration site to familiarise themselves with the types of questions and related functionalities available in the NAPLAN assessment. The public demonstration site is available at any time.

Schools will also have the opportunity to participate in practice testing from September 2023, within the training environment, should they wish to do so.



Social media kit



Remember NAPLAN tests now take place in March. This means results will be available to education authorities earlier in the year to inform school and system teaching and learning programs.

Learn more: https://bit.ly/3AhN5SD



nap.edu.au

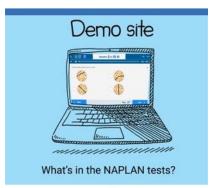
NAPLAN tests are conducted online, because online testing is a better, more precise assessment that is more engaging for students. Find out all about online testing:

https://www.nap.edu.au/naplan/understanding-online-assessment



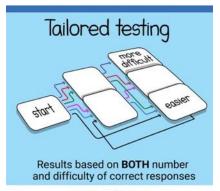
nap.edu.au

NAPLAN is an assessment that allows parents to see how their child is progressing in literacy and numeracy. https://nap.edu.au/naplan/for-parents-carers



nap.edu.au

The demo tests are a fun way for students to try out the complete range of question formats available in NAPLAN. https://www.nap.edu.au/naplan/public-demonstration-site



nap.edu.au

One of the main benefits of NAPLAN online is tailored (or adaptive) testing, which means students receive questions better suited to their abilities, resulting in a more engaging assessment and more precise results:

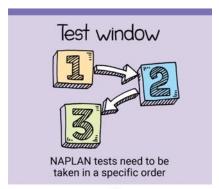
www.youtube.com/watch?v=oGFseJAM3Ew



nap.edu.au

Teachers and schools, in consultation with students and their parents/carers, are in the best position to determine the needs of individual students.

https://nap.edu.au/naplan/accessibility



nap.edu.au

The test window for NAPLAN online is 9 days and tests need to be taken in a specific order.

https://www.nap.edu.au/naplan/key-dates/naplan-test-window



NAPLAN questions are linked directly to the Australian Curriculum, so the best preparation is learning what you do in the classroom everyday. Learn more: https://nap.edu.au/naplan/connection-to-the-australian-curriculum

(Click to play animation)

Accessibility social media assets

Social videos

NAPLAN online accessibility (1 min 43 sec)

What students with disability say about NAPLAN online (0 min 51 sec)

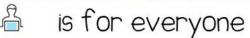
What parents and carers of students with disability say about

NAPLAN online (0 min 59 sec)

Preparing students with disability for NAPLAN online (1 min 35 sec)

NAPLAN









Accessibility social media assets

Sample text for Facebook

Did you know there are a range of adjustments that can help support students with a disability during NAPLAN?

They include, for example, magnification, extra time, tailored questions and rest breaks, and are a part of our commitment to inclusive testing.

Find our <u>guide here</u>, and hear from students about the difference adjustments can make in this video.

Sample text for X (formerly Twitter)

NAPLAN is for everyone, and we are committed to inclusive testing via a wide range of adjustments to help students with disability. Read our <u>guide for schools</u>, and hear from students about the difference adjustments can make in this video.

Hashtags and handles

@ACARAeduau #NAPLAN



NAPLAN





is for everyone



Accessibility social media assets: X (formerly Twitter)

"NAPLAN online allows the student to feel a sense of accomplishment, that they've been able to complete the tests successfully because it was pitched at the right level, and they were able to access the test in a way that was easier for them."

australian curriculum, assessment and experimental authority

"Participating in NAPLAN online is incredibly important for Gabby. It's not about disability: it's about ability."

Angela, parent

acara AUSTRALIAN CURRICULUM, ASSISSMENT AND REPORTING AUTHORITY

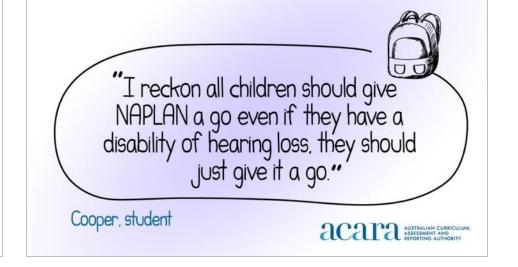
"I've really seen the tailored testing have an impact on the way that students with a disability can engage with tasks, and actually complete tasks and really feel like successful learners."

Greg Walker, Principal

Belinda Maher.

Leader of Learning & Inclusive Education

acara Australian Curriculum, ASSESSMENT AND REPORTING AUTHORITY

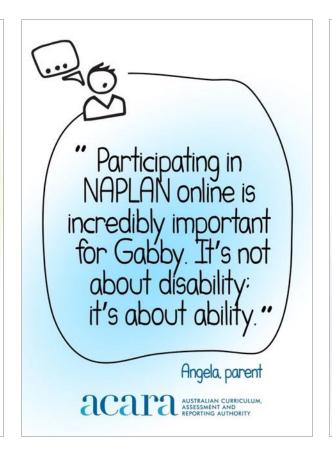


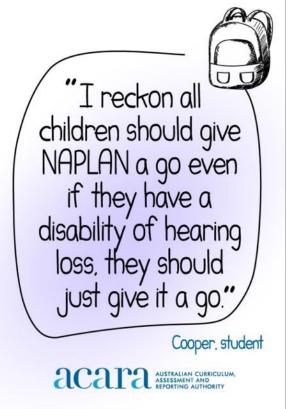
Accessibility social media assets: Facebook

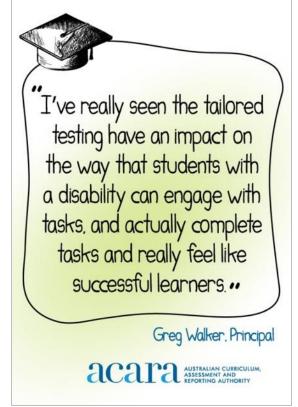
"NAPLAN online allows the student to feel a sense of accomplishment, that they've been able to complete the tests successfully because it was pitched at the right level, and they were able to access the test in a way that was easier for them."

Belinda Maher, Leader of Learning & Inclusive Education

australian curriculum assessment and reporting authority







Multimedia



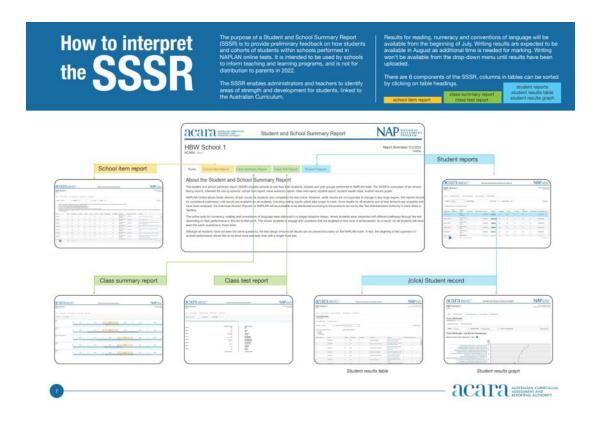
<u>Understanding NAPLAN online – YouTube</u>



NAPLAN online - tailored testing - YouTube

Infographics

Download all NAPLAN infographics from the NAP website at Resources (nap.edu.au)

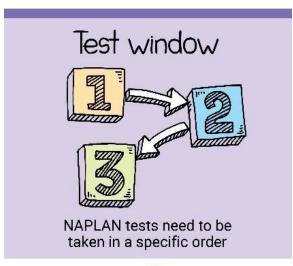


Social media assets

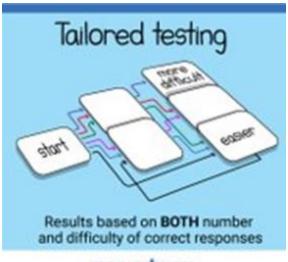
Jurisdictions can download all the NAPLAN social tiles to provide to schools from the NAP Information Hub



nap.edu.au



nap.edu.au



nap.edu.au

Quick links

- Up-to-date frequently asked questions and answers about NAPLAN: <u>nap.edu.au/naplan/faqs</u>
- Public demonstration site for students to become familiar with the format of the online tests:
 nap.edu.au/online-assessment/public-demonstration-site
- Guidance about support available for students with disability to access NAPLAN tests: <u>nap.edu.au/naplan/school-support/adjustments-for-students-with-disability</u>
- Minimum technical requirements for devices for NAPLAN online: <u>nap.edu.au/online-assessment/technical-requirements</u>
- Support for parents and carers on the NAP website: <u>nap.edu.au/naplan/parent-carer-support</u>
- Support for schools on the NAP website: <u>nap.edu.au/naplan/for-schools</u>
- NAPLAN student and school staff privacy information: <u>nap.edu.au/naplan/privacy/</u>
- Assessment Platform: <u>www.assessform.edu.au</u>